

Community Chest Application Summary 2019/2020

Local Authority	SEBC
Organisation	Leading Lives
Amount Requested	£14,000 (2019-2020) £2,000 (2020-2021)
Total Project Cost	£17,000 (£15,000 2019-2020, £2000 2012-2021)
Match Funding	Treatt Community Fund £1,000 - pending
Partnerships	Bury St Edmunds Dementia Hub

Overview

Leading lives is a social enterprise providing social care support for people in the home and community enabling customers to lead the life they choose. Services in Bury St Edmunds include day services, supported living, respite services, community outreach and support in the home. People receive an individual support package based on assessed needs.

Funding is for an OmiVista Mobii Interactive Projection System which is a motion-activated projection system creating dynamic images on a table for customers to use across both Leading Lives and Dementia Hub services. This technology will help develop a portable inclusive sensory environment that engages by providing tools that inspire people of all ages and abilities.

To use the equipment at the hub, Leading Lives are looking to transform what was the old dining room into 2 smaller activity rooms. These will have new suitable flooring, new seating, tables and be decorate to make it accessible to all. This area will then become the technology hub area with the sensory table, games consoles, computers and access to Wi-Fi for other portable devices.

Outputs

- Sensory environment learning session for 100 people per week

Outcomes

- Promoting emotional health and wellbeing.
- Enhancing co-ordination and physical ability
- Maintaining neurological pathways
- Aiding language and communication skills.

Finances

Income for last financial year – £10,400,000

Expenditure for last financial year – £1,400,000

Reserves

£1,500,000

Request breakdown

Year 1

Staff and Volunteers - £300 p.a

Overheads - £500 p.a

Equipment and Resources - £13,700
Other (software update) - £500 p.a
Year 2
Servicing and maintenance -£2000

Previous Community Chest funding

N/A
Locality funding for other projects

Officer comments

Not supported by 1 families and communities officer

Community Chest 2019/2020

Initial Clarification Questions

Local Authority	SEBC
Organisation	Leading Lives
Date contacted	04.10.18
Spoke with	Jenny Mills

Queries:

- Confirm start date of project
- Clarify project costs against requested amount. Total cost £15,000. Is this for year 1 only? Requested £16,000 plus other funding of £1000.
- What are year 2 costs for?

Responses:

Confirm start date of project	Project will start April 2019 not Oct 2018 as stated in application.
Clarify project costs against requested amount	Total cost given in the application was for year 1 only. Actual project cost should read £17,000 (£15,000 yr1, £2,000, yr2)
What are year 2 costs for	Year 2 costs are for servicing and any maintenance of the projection system.

St Edmundsbury Borough Council Community Chest Grant Application Form Part A

Community Chest funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk. The information you provide will help us consider your application. If you have any questions, please give us a call on 01284 757077. Before completing this form, we ask you to please read the guidelines, which are available on:

<http://www.westsuffolk.gov.uk/community/community-grants.cfm>

Please return your completed, signed form and supplementary documents to:
families.communities@westsuffolk.gov.uk.

Please Note: This form is for applications to the St Edmundsbury Borough Council Community Chest grants scheme. If you wish to apply to Forest Heath District Council the Forest Heath form can be found on the Community Grants page above. If you wish to apply to both councils, you will need to complete a separate form for each, clearly stating how your activity will benefit the area.

Privacy Notice

West Suffolk councils is a Data Controller and can be contacted at: West Suffolk House, Western Way, Bury St Edmunds, Suffolk, IP33 3YU. Tel: 01284 763233. The Data Protection Officer is Leah Mickleborough and can be contacted at the same address.

We are collecting your personal information in relation to an application for a grant supplied by West Suffolk councils. The councils administer these grants as a legitimate interest in strengthening, empowering and building resilient communities.

Your data will not be shared with third parties unless to contact other parties (specifically specialist advisors/experts and community referees) who will help the processing of this application or used for Council publicity purposes (i.e. media outlets) in relation to a successful grant, or where we are required or permitted to share data under other legislation (for example the detection and prevention of fraud).

Your data will be kept for six (6) years in line with our retention policy.

You have the right to access your data and to rectify mistakes, erase, restrict, object or move your data in certain circumstances. Automated decision making and

processing is not used during this application. Please contact the Data Protection Officer for further information or go to our website where your rights are explained in more detail. If you would like to receive an explanation of your rights in paper format please contact the Data Protection Officer.

Any complaints regarding your data should be addresses to the Data Protection Officer in the first instance. If the matter is not resolved you can contact the Information Commissioner's Office at: Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Tel: 0303 123 1113.

For further information on our Data Protection Policies please go to our website: [How we use your information](#) or email: data.protection@westsuffolk.gov.uk

1. Contact Details

Organisation/lead partner name	Leading Lives (West services) and Bury St Edmunds Dementia Hub.
Organisation address	Leading Lives Bury Community Hub, Hollow Road, Bury St Edmunds, Suffolk IP32 7AY Bury St Edmunds Dementia Hub Gatehouse, Dettingen Way, Bury St Edmunds, Suffolk IP33 3TU
Postcode	

Organisation main email	nicky.lawrence@leadinglives.org.uk dementiahub@gatehouse.org.uk
Organisation main tel.	01284 756805
Organisation website	www.leadinglives.org.uk and info@gatehouse.org.uk
Organisation Twitter	https://twitter.com/LeadingLives
Organisation Facebook	Leading Lives - @leadinglives1

Contact Person 1 (main contact)		Contact person 2	
Name	Nicky Lawrence and Jenny Mills	Name	Elaine Channen
Position in organisation	Operations Managers - West	Position in organisation	Dementia Hub Facilitator
Daytime tel.no	01284 756805	Daytime tel.no	01284 703835
Mobile	07713 080803	Mobile	
email	nicky.lawrence@leadignlives.org.uk	email	dementiahub@gatehouse.org.uk
Address if different to organisation's		Address if different to organisation's	

Postcode		Postcode	

2. About your organisation

2.1. Which local authority area(s) does your organisation currently work in?

St Edmundsbury.

2.2. What type of organisation are you? (please check the relevant box)

Registered charity	<input checked="" type="checkbox"/>	Charity number: 1154412 (dementia Hub)
Applying for charitable status	<input type="checkbox"/>	
Company limited by guarantee	<input type="checkbox"/>	Company number: 131767122 (LL)
Community Interest Company	<input checked="" type="checkbox"/>	
Part of a larger regional or national charity (Please state which one)	<input type="checkbox"/>	Dementia Hub – BSE – Gatehouse – Caring in East Anglia – (joint application for this item only, but charity not linked financially)
Constituted Community Group	<input type="checkbox"/>	
Social Enterprise	<input checked="" type="checkbox"/>	What type?: Employee Owned Co-operative (LL)
Other (Please specify)	<input type="checkbox"/>	

2.3. How many people are currently involved in your organisation?

Trustees		Management Board	LL (12)
Management team	LL - 16	Service users	LL - 1000
Full Time paid staff / workers	LL - 300	Volunteers and helpers (non-management)	LL - 5
Part Time paid staff / workers	LL - 200		

When did your organisation start?

Year

LL – 2012.

Dementia Hub - 1986

2.4. What is the purpose of your organisation?

Please briefly describe why your organisation was set up, its aims and objectives, what activities it carries out and who primarily benefits.

Leading lives is a social enterprise providing social care support for people in the home and community enabling our customer to lead the life they choose. As a not for profit organisation we reinvest surplus back into services or the local community. We are employee owned with over 20 years experience in providing high quality social care. Our services in Bury St Edmunds include day services, supported living, respite services, community outreach and support in the home. People receive an individual support package based on assessed needs.

We are community based and work in partnership with a wide range of community groups and organisations as well as reinvesting back into the local area through community benefit fund. This work is to ensure the people we support can live safely in the heart of their communities.

Gatehouse was started in 1986 with the aim of helping those in material and emotional need throughout West Suffolk.

Our services and activities are based in Bury St Edmunds and help raise awareness of the causes of social injustice by undertaking voluntary projects in social welfare by providing practical help for disadvantaged families and individuals throughout the area.

Gatehouse helps anyone who comes to us in need, or who is referred to us. These include those on low incomes, people with housing needs, people with disability, students, the elderly, single parent families, ex-prisoners and travellers. They work with Social Services, Local Authorities, The Probation Service and all agencies who refer people to us as well as by individual personal contact.

Maximum 300 words

2.5. What was your organisation's total income for last financial year?
(your branch if part of a larger organisation)

LL - £10.4m

2.6. What was your organisation's total expenditure for last financial year?
(your branch if part of a larger organisation)

LL - £1.4m

2.7. Does your organisation have more than six months running costs?
(your branch if part of a larger organisation)

Yes

2.8. What are your organisation's current unrestricted reserves or savings?
(your branch if part of a larger organisation)

LL - £1.5m

3. About Your Project

- 3.1. What do you want the funding for? Please be specific. Please note that 'project' is meant to describe the project for which you are seeking funding, and not your organisation. Please include outputs (what you will deliver).

This funding is for a OmiVista Mobii Interactive Projection System which is a motion-activated projection system creating dynamic images on a table for customers to use across both our services. This technology will help develop a portable inclusive sensory environment that truly engages by providing incredibly powerful tools that inspires people of all ages and abilities – fun whilst learning.

The omiVista mobile system is designed for table use, is height adjustable so can project onto different sized tables and glides effortlessly between rooms and is completely portable and easily transportable. It creates an interactive surface at the touch of a button.

The set-up of this system will enable staff and customers from across both our services to also create their own Apps with their own visuals/sounds by having access to the user-friendly Content Creator & Editor Software

Our two services will work together in partnership and share this resource across our different locations and customer groups offering an new interactive and exciting system that many people can enjoy and participate in. The system encourages participation at all levels by delivering meaningful social person-centred activities.

To use the equipment at the hub we also are looking to transform what was the old dining room into 2 smaller activity rooms with dividing shutters, so we can expand our offer to our customers, have new suitable flooring, new seating and tables and decorate the area to make it welcoming, bright and accessible to all. This area will then become the technology hub area with the sensory table, games consoles, computers and access to wifi for other portable devices.

Bury Hub situated slightly out of the town centre but has lots to offer people of all ages and abilities both on a day to day basis with the expanded offer through our partnership working.

Maximum 300 words

- 3.2. How does your project contribute towards the Council's Families and Communities Strategy and Families and Communities Approach? Please refer to guidance and reference both in your answer.

We believe all 5 elements of the Families and Communities Approach to supporting families and strengthening communities are covered within this project in the following ways –

Some results of having this system for our customers will be enjoyment, an improvement of self-worth, overall mood and outlook, higher energy levels, more social involvement and interaction and the ability to share and enjoy group activities. Activities include interactive quizzes, scenes and sounds, social games with rising difficulty and nostalgic themes and music to stimulate conversation and support reminiscence work.

Users take part rather than passively watching.

It recognises individuality, choice and can build on existing skills and abilities as well as promote new strengths.

Enhances opportunities for people in the local community to socialise and enjoy meaningful activities together. This may also build new relationships between people which can be nurtured and developed in a safe place.

Enhances wellbeing both physically and emotionally. It will increase self worth and build on self esteem.

Can help people relax and unwind with physical calming activities which in turn could reduce behaviour of concern by promoting emotional stability.

The activity and locations will provide a safe place to take part in the activity and encourage agency and partnership working between everyone from the participants, staff and carers. Due to the equipment being portable it can be used in people homes, the services themselves or in other agreed locations promoting opportunities for people to access the activity locally to their home.

The users can be of mixed abilities and ages from our local communities which broadens the appeal of this resource. This project also embraces the values, ethos and culture of both organisations whilst connecting people together.

We are lastly developing a partnership vision of working together to build positive goals for the future for our customers.

Maximum 300 words

- 3.3. How many people will benefit from your project (on a weekly, monthly or annual basis) and how? Please include outcomes (how your project will benefit the people who are involved in it) and how you will collect evidence of this.

Currently Leading Lives provides services for approx. 250 customers in the Bury St Edmunds area. We would also be looking to offer this in our Stowmarket area. On a weekly basis this project would benefit approx. 100 people per week across different locations.

Dementia Hub provides services for up to 60 people per week, living with Dementia who will have an opportunity to partake in activity which will stimulate and maintain skills, which in turn will enable them to improve retain or improve their mental wellbeing and continue to live at home for longer.

We will also look to offer this equipment to other people, groups or organisations in our local area and could benefit a lot more people than we currently have accessing our services. This can be by transporting it to them or by them hiring out the space within the Hub where they can also take part in other meaningful activities.

We see this project as benefiting our current and new customers by:

Promoting emotional health and wellbeing.
Enhancing co-ordination and physical ability
Maintaining neurological pathways
Aiding language and communication skills.

We will collect evidence of this by keeping records of users, gaining feedback from the customers using it as well as staff and family carers through questionnaires and feedback forms.

Maximum 300 words

3.4. Are you working with any other organisations/groups on this project? Yes

If yes, please state the names of these organisations/groups and the nature of the relationship.

Leading Lives (west services) and Bury St Edmunds Dementia Hub are looking to work together to enhance the services currently offered in Bury St Edmunds. Between us we work with young people right through to older people across our different service areas with many differing needs and feel this exciting project will benefit so many people.

We hope this project will lead to more partnership working, sharing of resources, people accessing both services and also maybe some other opportunities such as volunteering.

We see this funding to purchase this equipment as a great partnership between us and feel this is just the start of opportunities we can jointly offer in the area.

We also work with Activities Unlimited with younger people so this project and work really can enhance the lives of services for younger people upwards by creating this vibrant space within Bury Hub.

Maximum 150 words

3.5. What evidence do you have that there is a need for this project? Please include sources of evidence, including any public/user /community consultation and research you have carried out.

These systems are developed by talented and dedicated team of experts, a fusion of art and science, combining powerful images, colour, movement and sound to create

motion-activated solutions for immersive learning, physical therapy, multisensory stimulation and inclusive play.

The Sensory Suite is a treasure trove of audio-visual effects designed to stimulate, engage and relax. Interactive scenes from nature enable journeys to the ocean depths, outer space and the sights and sounds of a tropical rainforest, or the opportunity to play the drums, catch a cloud, hatch a chick or splash in a puddle.

The Autism Suite has been designed by specialist teachers in the field to assist in developing skills that present a particular challenge to the autistic learner with 7 key areas supported including emotional understanding and social interaction, each with rewarding visuals and supportive literature.

Communication tools enhance the lives and experiences of all our customers and often comes up as a need in reviews or request for services. For optimum use of this technology people it is proven that a dedicated space to have access to equipment and activities as too much space, noise or participants can cause sensory overload and minimise the impact of the equipment.

Maximum 200 words

- 3.6. How has the project been developed out of the community's desire to improve the lives of local people? What role have users and/or the community had in developing this project?

Through the new Rickshaw service another local initiative we are both using and enjoying seeing positive results we have developed this new relationship which works well alongside existing relationships and partnerships that we want to continue to build upon and enhance so we can improve the lives of our customers and local people.

Whilst Bury St Edmunds is a large town, opportunities for people with care and support needs or who are vulnerable are sometimes limited or are not affordable for people to participate in. We often find communication or community comes up in review as a need that is not fully met and this project will help improve this amongst the local community.

People in the community learn about services from each other and as providers of services we are keen to work together for the benefit of these people living and working in our local communities and giving them the opportunity for many experiences and opportunities.

Maximum 200 words

4. Timescales and sustainability

- 4.1. When will your project start and end? (the period for which you are asking the Council for funding)

Start date

01/10/2018

End date

On-going

- 4.2. If this is an ongoing project, how will it be funded and supported after the end of the grant period?

This is an ongoing project we hope will be initially funded by the community chest and then further funding to keep the project running and update the software and equipment will be fund raised for or possibly funded via our community benefit fund.

We will also be looking to fund ongoing costs and will be approaching other local companies to see if they can support us with this as well.

Maximum 150 words

5. Funding request and budget

- 5.1. Which years are you applying for funding for? Please delete as applicable

2019/2020

2020/2021

- 5.2. What is the total cost of the project? (project costs only, not for your whole organisation and not just the funding you are requesting)

£15,000

- 5.3. Please provide a full breakdown of the total cost of this project, including VAT if applicable. Please only include direct expenditure for this project.

<u>Item</u>	<u>Amount</u>
Staff and volunteers (including roles, hourly rates, NI/tax contributions and expenses where applicable)	£16.46 per hour for staffing. 10 hours per week = £300 approx

Overheads (including items such as venue/office costs, utilities, back office services, insurance)	£500 per annum
Equipment and resources	£7200 + vat for the equipment and £6,500 for the room re-design. £13,700
Other	Software update and training £500 per annum Transport costs – TBA.
Total	£15,000

5.4. Please provide a full breakdown of all other funding you have secured for this project.

<u>Item</u>	<u>Amount</u>
Funding already secured (please detail funders, amounts and funding periods individually)	0 at present. We can possibly apply for Leading Lives Community Fund Benefit Fund or business development fund for some of the costs.
Total	£0

5.5. What other funders have you applied to for this project but have not yet had a decision from?

Funder	Amount requested	Decision timescale
Treath Community Fund	£1000 £ £	December 2018.

5.6. Please provide a full breakdown of all in-kind support* you have secured for this project.

<u>Item</u>	<u>Amount</u>
Volunteer contributions (including estimated hours given and roles)	Support staff within services. £500 per annum
Equipment and resources (please itemise)	£0 at present. Storage. £0 - Cost of use of rooms at LL or dementia hub for current users. £250 per annum for other resources such as IT support.
Other	
Total	£750

*In-kind support is assistance and items you would normally expect to pay for, but which you are getting for free, such as volunteer hours or a free venue. You might find it useful to give volunteer hours a value, such as the minimum wage, or higher if you have volunteers with particular expertise it would be expensive to pay for.

5.6. How much funding are you applying to us for?

2019/20 £14000 **2020/21** £2000

5.7. What other grants and contracts has your organisation received over the past three years from either Forest Heath District Council or St Edmundsbury Borough Council?

Funding Source	Amount (£)	Reason for funding
St Edmundsbury Locality Fund – East Ward	1500	£750 for Cathedral View garden project. £750 Bury Hub activity room.
Total:	1500	

